

ST RAPHAEL'S CATHOLIC PRIMARY SCHOOL RISK ASSESSMENT (V8)



Date 25.02.2021

Risk Assessments for: St Raphael's Catholic Primary School
Full Opening March 2021
V8 has the addendum for March 2021 full opening which is part of this RA

Assessor Name: Tameside Health and Safety Team
St Raphael's (L. Lakner (HT), GB Covid Committee and Full GB)

Sources: Tameside (WHO, NHS, DfE and NASWT)

What are the hazards	Who might be harmed and how	Risk rating without controls in place	Current control measures	Risk Rating with control measures in place	Are risks adequately controlled for work task to go ahead, or will further control measures be required? (Detail any additional measures)	Action required by Whom	Date action required by
Direct transmission of COVID -19 virus from being in close proximity to people with the virus. I.e. person to person transmission (hand to hand, hand to mouth, hand to body),	School employees parents, pupils and the general public Ill health (e.g. Respiratory symptoms, fever, cough, shortness of breath In more severe cases, infection can cause pneumonia, severe acute respiratory syndrome, kidney	H	General Measures School Employees are advised to follow NHS guidance on coronavirus (COVID-19) Covid-19-guidance-for-employees School leaders are advised to follow the NHS and DfE guidance for employers and schools on COVID-19. Covid-19 Guidance to-employers https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#A	M	School leaders should regularly refer to latest guidance https://www.gov.uk/coronavirus Management will regularly monitor new measures being introduced by government to reduce risk Guidance to be provided on the eligibility for and arranging of testing individuals for Covid-19	LL to complete risk assessment document prior to March 2021 opening School leaders will also have contingency plans which would come into force in the event of a local lockdown. School potentially would then only be open to KW/V pupils	All actions required to be completed prior to full opening 8 th March then reviewed continuously. GBCovid Committee /SLT to review

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	<p>failure and even death)</p>	<p>Essential Control Measures</p> <ul style="list-style-type: none"> • A requirement that people who are ill stay at home • Robust hand and respiratory hygiene • Enhanced cleaning arrangements • Active engagement with NHS Test and Trace • Formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable <p>Specific Measures</p> <p>Clear guidance has been given to parents and employees to reiterate that anyone who is displaying symptoms, or has tested positive in the last 7 days must not attend the school setting and must follow Government guidelines.</p> <p>School has communicated it's arrangements to all employees and parents prior to the return of additional pupils.</p> <p>Where possible contact with parents or other non-school staff is conducted remotely, via telephone or video link.</p> <p>Staff are advised to only physically meet with parents or other non-school staff if they are</p>		<p>Schools can contact healthandsafety@tameside.gov.uk for advice, guidance and support</p> <p>Guidance for parents regarding transportation of pupils to and from school, and the preferred avoidance of public transport where possible</p> <p>Letter sent to parents/carers at end of February with reminders of expectations eg timings for drop off and pick up, lunch time, before after club</p> <p>Staff and parents/carers to be informed that anyone who has been on holiday to a place requiring quarantine according to Government guidance on return will be required to inform school and to quarantine for 10 days from the date of return. The Government guidance will be continually referred to.</p>	<p>GB Covid Committee to approve RA and any addendums prior to opening</p> <p>LL to inform parents of plans for March opening and remind parents ahead of start date.</p> <p>Any masks worn on public transport will be removed by parents at the gate and kept/disposed of by parents</p> <p>Adapted Fire drill procedures to be completed by SLT, agreed shared with staff and practised early in half term</p> <p>Non-essential furniture to remain out of classrooms to give more space for social distancing</p> <p>All pupils to sit at desks facing forward with own set of pens,</p>	<p>fortnightly and actions taken/changed to be minuted.</p>
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		<p>satisfied that doing so is consistent with government advice.</p> <p>Staff are asked to not touch/shake hands with parents.</p> <p>Pupil Behaviour Policies will be updated to cover COVID-19 related incidents</p> <p>The majority of staff in education settings will not require PPE beyond what they would normally need for their work, staff will be advised of situations where additional PPE is required.</p> <p>All schools have been provided with an initial stock of PPE</p> <p>Pupil Bubbles Children will, as far as possible, be placed in consistent groups (bubbles)</p> <p>Where bubbles of a single class can be maintained this is the preferred option. (Primary)</p> <p>Bubbles will, as far as possible, be kept apart – any assemblies/collective worship will be limited to one bubble at a time.</p>	<p>Reading books which are returned will be wiped down and not reused for 48 hours.</p> <p>PE kits to be brought into school and then left in school until half term to reduce items going from home to school and back home</p> <p>All pupils will be provided with individual pencil cases containing pen, pencil and ruler. Children will not bring their own pencil cases or pens, pencils from home.</p> <p>SLT will identify where PPE might be required and ensure sufficient stock is available. For example, if a child, young person or other learner becomes unwell with</p>	<p>pencils provided by school. Staff marking or touching pupils work to be kept to a minimum and maintaining social distancing during all times.</p> <p>LL/DM to conduct site review and maintain closed off toilet cubicles/urinals to ensure only one pupil in the toilet area at any time.</p> <p>LL to share RA with DM, CF and SLT. Then with all staff via email prior to staff training. RA to be shared with and ratified by GB Covid Committee RA to be available for Tameside H&S.</p> <p>Parents' letter sent by LL outlining measures school taking for full March opening with clear expectations of school and parents</p>	
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		<p>Where it is necessary for the delivery of the school timetable, all teachers and other staff can operate across different bubbles. Where this is necessary staff and teachers will, as much as they can, keep a 2m distance from pupils and other staff.</p> <p>Arrival /leaving school Guidance has been given to parents regarding transportation of pupils to and from school, and the preferred avoidance of public transport where possible</p> <p>Staff are asked to arrive before pupils</p> <p>Gate will be opened earlier to facilitate this.</p> <p>Parents will be asked to bring their children to school alone. Parents with babies or younger children that do not attend the school will be asked to use a buggy/sling or suitable reins to prevent that child from entering the school building or using play equipment.</p> <p>Where possible separate entrances are used for class groups/bubbles</p> <p>Entrances are supervised by staff encouraging parents to leave children and walk away</p> <p>Staff will discourage loitering by pupils and parents. Advise will be sent out reminding parents NOT to loiter or liaise direct with teachers</p>	<p>symptoms of coronavirus while in their setting and needs direct personal care until they can return home.</p> <p>Mixing of these bubbles may take place in the delivery of specialist teaching, wraparound care and transport where necessary. Where groups are mixed these subsequent groups should be consistent.</p> <p>NB – it is recognised that younger children will not be able to maintain social distancing and it is acceptable for them not to distance within their group.</p> <p>Two entry and exit points to school will be used which along with staggered start and finish times will help to keep bubbles separate. Staff will welcome and guide pupils to classrooms.</p> <p>Consideration given to staggering start times to reduce peak hour demand on public transport.</p>	<p>All staff to sign that they have understood new RA</p> <p>Two entrance points to be used to aid social distancing and to allow bubbles to come into school and leave quicker. One entrance will be the usual gate the other will be through the Parish Hall and the secure enclosed path to EYFS. Arrangements approved by Parish Priest</p> <p>Updated Beh Policy which was ratified by GB still in place</p> <p>School to purchase PPE-masks, aprons, gloves for first aid use. School to inform staff when, how to use PPE</p> <p>LL/DM to share start and end times for pupils with parents.</p>	
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		<p>Reception signing in and out E.g. Staff, visitors and contractors Where possible contact with parents or other non-school staff is conducted remotely, via telephone, video call or e-mail</p> <p>Parents, visitors, and the general public will not be allowed in school.</p> <p>Supply staff and peripatetic teachers must keep as much distance as possible from other staff.</p> <p>Where volunteers are supporting the school they will remain 2m from pupils and staff where possible and as far as possible will not assist multiple bubbles.</p> <p>Where possible staff sign in remotely e.g. from own PC/phone rather than reception</p> <p>Works necessary to maintain the building that cannot be carried out by in-house staff will be undertaken by contractors before/after school or at the weekend. Works will only be permitted during the school day in an emergency and where the contractor will not come into contact with pupils/school staff e.g. roof leak, boiler failure etc.</p>		<p>(First Group give busiest travel times as 7am – 9am and 4pm – 6pm.)</p> <p>Schools will have a process for pupils and staff to remove face coverings when they arrive at school which will be communicated.</p> <ul style="list-style-type: none"> • Do not touch the front of the face covering when removing it • Wash hands on arrival • Dispose of single use covering in a covered bin or place reusable covering in a plastic bag to be taken home • Wash hands again before going to class <p>All visitors to site should receive induction/site guidance on physical distancing and hygiene before or on arrival. All visitors/contractors to sign in on arrival</p>	<p>No parent/carer to park on the drive or to enter through the school gate.</p> <p>All staff to park on the staff carpark within the school gates to minimise possible contact with parents/carers and allow for social distancing as pupils enter and leave school</p> <p>School driveway to be marked out with 2m lines to help social distancing on the driveway.(LL/DM)</p> <p>Staff to supervise entry and departure and to direct pupils and to correct classroom observing social distancing at all times. No parent to enter school beyond the school gate.</p>	
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		<p>Contractors will be met on arrival by site staff e.g. Caretaker and reminded about social distancing before commencing work.</p> <p>Arrangements for deliveries are in place</p> <p>Arrival/reception areas are reconfigured to encourage social distancing</p> <p>Hygiene stations are in place, with instructions to use it, prior to entering the building</p> <p>In Class Certain activities will not be taught e.g. PE team sports</p> <p>Where possible classrooms will be set out so sitting positions are 2 metres apart. If possible pupils will sit at the same desk on consecutive days.</p> <p>Where the 2 m distance cannot be maintained individuals will be side by side or back to back rather than directly facing and for as short a time period as possible.</p> <p>Unnecessary furniture will be removed from classes to increase space.</p> <p>Where possible windows and doors will be open to aid ventilation</p>	<p>Consider engaging consistent staff in these roles where possible to further reduce the number of visitors to school</p>	<p>School to ask Revive church if their carpark can be used to alleviate congestion. GP to open and close carpark each day</p> <p>Staff, pupils and visitors to use sanitizer before entry and on departure.</p> <p>Pupils to bring full water bottle from home each day</p> <p>Water fountains to be closed</p> <p>Air conditioning in IT Suite not to be used</p> <p>Pupils to sit at same desk each day with their own equipment.</p> <p>Coaches from Inspire, Tameside active and Teachers from Tameside Music Service to be informed of new RA and sign</p>
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		<p>Some classes will be taught outdoors where practicable and weather permitting</p> <p>Teaching staff should, as far as possible, maintain 2m away from colleagues and pupils, remaining at the front of the class.</p> <p>Moving around school The school has identified specific pinch points The route of traffic has been identified and marked out on the floor e.g. route dividers for corridors and markers at 2m distance</p> <p>Where schools have sufficient staircases they are dedicated either up or down</p> <p>Children are asked to walk in single file around school</p> <p>Supervision in place to prevent horseplay</p> <p>As far as possible, class groups are kept together and in the same room negating the need to move around school.</p> <p>Toilet use is supervised to prevent too many pupils entering at once.</p> <p>Where practicable, teachers will move to different classes rather than the pupils</p> <p>Communication is done with teaching staff electronically</p>			<p>that they have understood this. Also school to receive updated RAs from all service providers</p> <p>Dance activities will be done with a 2m distance between pupils. (See RA from Tameside Active and Inspire) Caretaker to put door stops in all doors when opening school to minimise touching handles (including fire doors which will be kept open when staff or pupils on site and then closed when the building is unoccupied) Staff to open windows and doors when possible in all rooms Outdoor spaces to be used extensively where possible and timetable set up to accommodate this. Social distancing to be observed outside.</p>	
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			<p>Lunchtimes/consumption of food Clear signage on hygiene, hand washing and the use of hand sanitizers</p> <p>Hand washing before and after eating food Hand washing before and after touching/preparing food</p> <p>Lunch times staggered for both pupils and staff</p> <p>Lunch seating areas restricted to class bubbles per table or considering social distancing measures with no directly face to face seating.</p> <p>Fruit station managed so children do not handle multiple pieces before selecting</p> <p>The bringing of a full personal water bottle each day is encouraged.</p> <p>Water fountains to be taken out of use</p>		<p>Time spent within 1m of anyone should be minimised and face to face contact avoided.</p> <p>Timetabling should try to allow for groups being kept apart and the minimum of movement around the site.</p> <p>Signage to be displayed to advise of limits on number of users of the area at any one time</p>	<p>Swing bins in each classroom lined with hazardous waste bag for tissues to be emptied twice a day in the hazardous waste bin.</p> <p>Pupils will enter school through separate doorways- signage installed to indicate this and staff to direct pupils.</p> <p>One way system shown by arrows on floor where possible. Children to line up and move around school at a distance of 2m SLT to close some toilet cubicles and put signage on these. Only one pupil at a time in toilets</p> <p>School to have access to any updates in RA from Robertson's caterers prior to full opening and as any changes are made</p> <p>DM to produce timetable for staggered lunchtimes</p>	
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			<p>Office/Support staff Where feasible and appropriate for members of staff to work from home consideration will be given to this</p> <p>Small offices are restricted to single occupant use only</p> <p>Signage is used to reinforce the message and to advise of areas which should be restricted to one person at a time.</p>		<p>Specific risk assessments may need to be carried out for some pupils based on vulnerability and behaviours of the child (such as contact with bodily fluids e.g. via spitting, biting etc. or the inability to follow instructions e.g. social distancing)</p> <p>PPE should be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained or if contact is necessary.</p> <p>PPE should be worn by staff if a distance of 2 metres cannot be maintained or if contact is necessary</p> <p>Advice will be given that other members of their household should self-isolate for 10 days</p>	<p>No self service areas Trays/cutlery to put placed on counter and only touched by pupil whose tray it is Pupils to bring full water bottle each day with clear name. Water bottles to be left on pupil's own table</p> <p>SLT to define small office spaces and mark accordingly</p> <p>Staff will work in the office with social distancing in place and facing wall/window. Phones/keyboards to be cleaned regularly by users. The glass partition in the office will remain closed at all times. Photocopier room only</p>	
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		<p>Reprographics areas restricted to single user where possible</p> <p>Vulnerable persons</p> <p>Extremely clinically vulnerable/clinically vulnerable/vulnerable staff members are identified and an individual risk assessment is completed with them to identify any additional control measures for them beyond those in place generally.</p> <p>Individual risk assessments will be carried out for pupils identified as extremely clinically vulnerable, clinically vulnerable, vulnerable or as having behaviours which can increase the risk of transmission of covid-19 (eg spitting or biting)</p> <p>Staff or pupils arriving at school unwell or become unwell whilst in school</p> <p>They will be sent home and advised to follow the staying at home guidance to self-isolate and arrange to have a test. https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance</p> <p>Whilst a child is awaiting collection, they will be moved, if possible and if appropriate, to a room where they can be isolated behind a closed door.</p>		<p>from when the symptomatic person first had symptoms.</p> <p>PPE should be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained or if contact is necessary.</p> <p>Everyone must wash hands thoroughly for 20 seconds after contact with someone who is unwell.</p> <p>Visitors to school will be minimal. Any visitors will sign in at the office to enable track and trace if necessary. Visitors will sanitise hands before entry and on departure and will be accompanied on site</p>	<p>four persons at a time. Screen to be cleared by wipe by user after each use</p> <p>Nurture room and toilet to be used to isolate any pupil or staff who show symptoms until they can go home. (Isolation First Aid Pack with full PPE and instructions for putting on to be kept in Nurture room) SLT to be informed of any pupil or staff member who becomes unwell.</p> <p>Staff supervising to wear PPE- gloves, mask, visor, apron</p>	
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		<p>If possible a window will be opened for ventilation</p> <p>Where it is not possible to isolate them, staff have been advised to move them to an area which is at least 2 metres away from other people.</p> <p>The area around the person with symptoms will be cleaned and disinfected with standard cleaning products after they have left</p> <p>Children that need to go to the bathroom while waiting to be collected are told if possible to use a separate bathroom.</p> <p>The bathroom will be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>The school will engage with the NHS test and trace process</p> <p>A step by step document has been provided by Public Health to assist schools in identifying the correct steps to follow.</p> <p>There is a dedicated Public Health e mail which schools may contact for further advice and clarification on actions to be taken. Covid-19@tameside.gov.uk</p>		<p>NB - The HSE has set a final date of requalification for expired certificates affected by Covid-19 of 30th September 2020</p>	<p>First aid will be undertaken where possible by the pupil each wiping minor cuts and grazes to avoid contact. If further first aid needed then full PPE to be worn.</p> <p>At least one paediatric first aider will be onsite each day</p>	
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		<p>First Aid</p> <p>A first aid needs assessment has been completed to determine first aid provision based on the workplace setting, occupants and the hazards and risks that may be present in school</p> <p>School First Aid Plan adapted, published and shared with all staff</p> <p>Staff that hold a first aid certificate that expires on or after 16 March 2020 and cannot access requalification training because of coronavirus have applied for a 3-month extension</p> <p>Assistance should be given from a safe distance as far as possible to minimise the time in a shared breathing zone.</p> <p>When responding to incidents, PPE should be worn by staff if a distance of 2 metres cannot be maintained or if contact is necessary. The provision of PPE should be determined based on anticipated risk of contamination from respiratory secretions, droplets of blood or other body fluids.</p> <p>After contact with injured persons first aiders are advised to clean their hands thoroughly with soap and water or hand sanitizer at the earliest opportunity</p>		<p>The DfE are providing schools with 10 home test kits. These will be used as per advice in</p> <p>https://www.gov.uk/government/publications/coronavirus-covid-19-home-test-kits-for-schools-and-fe-providers/coronavirus-covid-19-home-test-kits-for-schools-and-fe-providers</p> <p>The advice will be followed that 'Home test kits should only be offered to individuals in the exceptional circumstance that you believe an individual may have barriers to accessing testing elsewhere. The best and fastest way for students or staff to access a test is to visit a testing site.'</p> <p>This will be reviewed based on government guidance</p>		
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		<p>https://www.hse.gov.uk/coronavirus/first-aid-and-medicals/first-aid-certificate-coronavirus.htm</p> <p>Educational Visits Overnight and overseas educational visits will not take place.</p> <p>Non-overnight domestic educational visits will be subject to risk assessment and consider related government guidance on controlling Covid-19 transmission relative to the visit location/venue. Pupils will be kept in their consistent bubble for the purpose of the educational visits.</p> <p>Visit venues/locations will only be considered where Covid-secure measures are in place</p> <p>Extra-curricular provision Provision will maintain school day bubbles or, where this is not possible, small consistent groups.</p> <p>Contact sports will not take place.</p> <p>Where possible activities will take place outdoors</p> <p>Music</p>	<p>First Aid needs for requalifications will be checked at start of March. Courses will be booked if necessary</p> <p>Consider advising parents to limit the number of different wraparound providers they access as far as possible and to seek assurance that providers have the appropriate protective measures in place.</p> <p>School to introduce a revised before and after school club offer</p>	
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			<p>Singing, wind and brass playing will not take place in large groups (eg school choirs and ensembles or in assemblies)</p> <p>Music lessons will be in class with pupils forward facing with social distancing and windows open where possible. Tameside Music Service RA will be followed.</p> <p>Instruments will not be shared.</p>		to support parents and provide extended care in one setting	
<p>Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces</p>	<p>School employees parents, pupils and the general public</p> <p>Ill health (E.g. Respiratory symptoms, fever, cough, shortness of breath</p> <p>In more severe cases, infection can cause pneumonia, severe acute respiratory syndrome, kidney failure and even death)</p>	H	<p>General Measures</p> <p>School Employees are advised to follow NHS guidance on coronavirus (COVID-19) Covid-19-guidance-for-employees</p> <p>School leaders are advised to follow the NHS and DfE guidance for employers and schools on COVID-19. Covid-19 Guidance to-employers Implementing protective measures in education and childcare settings</p> <p>Specific Measures</p> <p>As per direct transmission and in addition: Hygiene station at all entrances are in place, with instructions to use it, prior to entering the building. Where hand sanitizer is available in locations around the school it should be used in addition to hand washing</p>	M	<p>Managers should regularly refer to latest guidance https://www.gov.uk/coronavirus</p> <p>Management will regularly monitor new measures being introduced by government to reduce risk</p> <p>Ensure that sufficient hand washing or hand sanitiser stations are available.</p> <p>Young children and pupils with complex needs will be assisted to clean their hands properly.</p>	<p>All pupils/staff/visitors reminded regularly to wash hands and sanitize regularly. Pupils/staff to sanitize hands on entry and departure to school</p>

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		<p>Pupils and staff are advised to ensure they wash their hands for 20 seconds more often than usual with soap and water or hand sanitiser and to catch coughs and sneezes in tissues. Young pupils are supervised where appropriate. Catch it, bin it, kill it approach is followed to encourage good respiratory hygiene.</p> <p>Posters will be displayed in school to remind everyone of public health advice</p> <p>Occupied parts of school are more frequently cleaned. Classrooms in use are thoroughly cleaned at the end of the day Objects and surfaces that are touched regularly are disinfected using standard cleaning products as they would normally be and, where there is visible contamination, before being used by anyone else. Particular attention is paid to frequently touched areas and surfaces, such as bathrooms, grab-rails in corridors and stairwells and door handles Unnecessary items are removed from classrooms and Soft furnishings, soft toys and toys that are hard to clean are removed and stored elsewhere Individual frequently used equipment should not be shared, eg pens and pencils</p> <p>Playground equipment must be frequently cleaned after users by teaching/midday staff</p>		<p>Hand cleaning routines will, as far as possible, be built into the day;</p> <ul style="list-style-type: none"> • On arrival at school • On return from breaks/lunch • When there is a change of room • Before and after eating • On leaving school <p>There should be enough tissues and bins available in school.</p> <p>Where pupils are unable to maintain good respiratory hygiene due to complex needs a risk assessment should be completed to ensure controls can be put in place to support them and the staff working with them.</p> <p>A cleaning schedule should be in place to ensure more frequent cleaning of rooms/shared areas that are used by different groups</p> <p>Classroom based resources shared within the bubble (books</p>	<p>and on entry and departure from classrooms</p> <p>Signage updated about hand hygiene</p> <p>Facilities Team (FM) to regularly clean rooms/ toilets during the day including door handles and classroom surfaces ie desks and worktops. Extra cleaning hours to be paid for to allow more cleaning during the day. Cleaning staff to wear gloves and aprons when cleaning and these to be disposed of after each use All cleaning to be carried out using an anti-bacterial and anti-viricidal cleaning product</p> <p>Soft toys and soft furnishing removed from classrooms and</p>	
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			<p>Doors are propped open, where safe to do so (bearing in mind fire safety and safeguarding), to limit use of door handles and aid ventilation</p> <p>Cleaning staff are on hand during the day</p> <p>General cleaning is done in line with the guidance for non-healthcare settings Covid-19-decontamination-in-non-healthcare-settings</p> <p>Cleaning regimes and responsibilities are clarified in schools, which have external organizations providing FM/cleaning services.</p> <p>Rooms used to isolate pupils (whilst awaiting collection by parents) will be cleaned and disinfected using standard cleaning products before being used by anyone else.</p>		<p>and games) should be cleaned as frequently touched surfaces.</p> <p>Resources that are shared between classes or bubbles (sports, art and science equipment for example) must be cleaned frequently and meticulously and always between bubbles or rotated to allow them to be unused for 48 hours (72 hours in the case of plastics)</p> <p>The new PH guidance on cleaning will be reviewed once released</p>	<p>stored away from pupils/staff.</p> <p>Each pupil to have own set of pen, pencils provided by school which is kept on their desk. Work to be completed on paper or individual book. Staff touching books to be kept to a minimum. Post-its to be used for any teacher comments. Specialist clean of whole building undertaken in holidays using ULV Treatment ahead of term start dates</p>	
Inadequate premises checks due to lack of staffing	School employees and pupils Serious injury or ill health due to complete/partial failure of key plant/equipment e.g. fire alarm.	M	<p>All statutory checks and ppm's are maintained and up to date</p> <p>Where possible checks take place before or after school or away from other persons</p> <p>Assurances are sought from external organizations providing FM services.</p> <p>In schools where premises checks are carried out in house, contingency arrangements are implemented or developed for key staff absences (e.g. caretakers), so they can continue to be undertaken.</p>	L	<p>SLT continuing monitoring of H&S records of routine checks</p> <p>Visits from External H&S personnel completing visits/checks to be undertaken during out of school hours</p>		

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			Parts of the building still unused are 'moth balled' to reduce the level of checks necessary				
Stress and anxiety	School employees Stress related ill Health	M	Employees are encouraged to discuss any issues/problems they may have with their line manager. Guidance for school managers will be sought from their HR provider or the Corporate Health and Safety team.	L	SLT to continue open door policy for staff to discuss any concerns they may have		
Irritant Contact Dermatitis	Employees Exposure through excessive hand washing.	M	Employees reminded to report signs of dermatitis to their manager i.e. itchy, dry or red skin. Advised to dry hands thoroughly after washing them and if necessary moisturise your hands to replenish the skin's natural oils.	L	Early detection can prevent more serious dermatitis from developing.		
Ignition of alcohol based hand sanitizer	Employees/pupils Burns to the hands as a result of ignition of sanitizer vapour or accidental consumption of sanitizer	L	Employees/pupils are asked to wash their hands with soap and water if possible. If only alcohol based hand sanitizers are available, to make sure all liquid is evaporated before touching any surfaces.	L	Pupils asked to not bring in their own hand sanitizers due to school having adequate access and supplies	Parents to be informed as part of wider information letter prior to March opening	

ST RAPHAEL'S CATHOLIC PRIMARY SCHOOL RISK ASSESSMENT (V8)



Review Date	Reviewed By	Amendment
4.5.2020 V2	LL, GB	See highlighted points (changes highlighted in yellow)
13.7.20 V3	LL, GB	See highlighted points (changes highlighted in blue)
2.9.20 V4	LL, GB	See highlighted points (changes highlighted in green)
1.10.20 V5	LL, GB	DfE Track and Trace additions
25.2.21 V8 and addendum	LL, GB	Changes for full opening and addendum

Risk Ratings	Example impact (Including but not limited to)
High	Likely to happen and likely to result in the fatality of one or more individuals. Potential for a frequently occurring serious and life threatening injury
Medium	Unlikely to happen but if it did it would certainly result in at least minor illness, injury or equipment damage. Could occasionally result in a serious injury, illness or equipment damage. Although rarely, could result in death or serious and life threatening injuries.
Low	Unlikely to occur but if it does it is likely to result in minor illness, injury or equipment damage and could, but is unlikely to, result in a significant injury, illness or equipment damage with over 3 days absence