



St Raphael's Catholic Primary School
Early Years Foundation Stage Toileting Policy

Policy Statement

No child will be excluded from participating in School who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. To facilitate this we will:

- Work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.
- Make any necessary adjustments to our bathroom provision and hygiene practice in order to accommodate children who are not yet toilet trained.
- Toilet training is seen as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults or children.

If children have any medical or SEN issues with regards to toileting then an Intimate Care Plan will be implemented.

Procedures

- Two members of staff must be present (one member of staff to support the child and one for safeguarding reasons)
- The only members of staff who can be involved in the procedure are:
 1. Stacey McLeod
 2. Ciara Shields
 3. Claire Melville-Terry
 4. Lucy Blay
 5. Caroline Taylor
 6. Gail Southworth

No other member of staff due to safeguarding are to be involved in this procedure.

- Staff must wear apron and gloves
- Children will be taken to the toilet area and will be encouraged to change
- Staff will support bottom wiping where needed, in a positive and encouraging way
- If children are completely soiled and cannot be cleaned appropriately then parents will be phoned
- Good hygiene routines are encouraged, regarding toilet flushing, use of toilet paper and hand washing
- If an incident occurs during lunchtime the procedure still needs to be followed with two members of staff from the list above.
- This policy will be displayed in the areas used for changing.



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Disseminating and Implementing this Policy

All staff will be required to read this policy on their induction and to comply with the contents of the policy. The implementation of this policy will be monitored by the SLT on a daily basis. If Incidents of non-compliance do occur, this will be dealt with on a case by case basis through performance management of staff.

Monitoring this Policy

This policy will be monitored through a changing register which will be displayed in each toilet area.

Staff Signatures

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