

# ST RAPHAEL'S CATHOLIC PRIMARY SCHOOL - REGISTRATION FORM

## FREE SCHOOL MEALS AND PUPIL PREMIUM

**ONLY COMPLETE THIS FORM IF YOUR JOINT FAMILY INCOME IS BELOW £16,190.00 AND YOU DO NOT RECEIVE WORKING TAX CREDITS**

To ensure that school can claim Pupil Premium funding for each pupil meeting the eligibility criteria please complete this form and return it to school by the end of this school year. Pupil Premium funding supports school in providing pupils from lower income families with the best education and support.

### 1. ABOUT YOUR CHILD/CHILDREN

Child's Last Name	Child's First Name	Child's Date of Birth	Year Group in September 2016

### 2. PARENT/GUARDIAN DETAILS

	Parent/Guardian 1	Parent/Guardian 2
Last name		
First Name		
Date of Birth		
National Insurance Number *		
National Asylum Support Service (NASS) Number *		
Daytime Telephone Number		
Mobile Number		
Address		
	Postcode:	Postcode:

*\* Complete as appropriate*

### 3. FAMILY INCOME AND BENEFIT DETAILS

Is your joint family income under £16,190 per year? (Please place an X in the appropriate box).

Yes

No

If you ticked no, please place an X in this box if you<sup>1</sup> are in receipt of any of the benefits listed below:

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support from NASS (National Asylum Support Service) under part 6 of the Immigration and Asylum Act 1999
- the guarantee element of State Pension Credit
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190
- Working Tax Credit run-on
- Universal Credit.

<sup>1</sup> This includes those who have parental rights for the child/children named on this form.

Please place an X in this box if you are not sure whether your joint family income is under £16,190, or whether you are in receipt of one of the benefits listed above, but you would still like us to check whether your child is eligible for free school meals:

#### 4. DECLARATION

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to the local authority using this information to process my application for free school meals. I also agree to notify the local authority in writing of any change in my family's financial circumstances as set out in this form.

Signature of parent/guardian: \_\_\_\_\_

Date: \_\_\_\_\_

## ABOUT THIS FORM

From September 2014 all children in Reception, Year 1 or Year 2 in a state-funded school will be offered a free school lunch. Children in other school years will also be offered a free school lunch if their parent is receiving any of the welfare benefits listed above. Registering could raise money for your child's school

Registering for free meals could raise an extra £1,320 for your child's school, to fund valuable support like extra tuition, additional teaching staff or after school activities. This additional money is available from central government for every child whose parent is receiving one of the welfare benefits listed. It is therefore important to sign up for free school meals, even if your child is in Reception, Year 1 or Year 2, to ensure that school receives as much funding as possible.

The information you provide in this form will be used by Tameside Council to confirm receipt of one of the listed welfare benefits. Once this is confirmed, this helps the council decide how much additional money your child's school will receive each year from the Government. The information will also be used in relation to children in year 3 or above to decide whether they are eligible for free school meals.

**Thank you for completing this form and helping to make sure your child's school is as well funded as possible.**

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information. We will use the information you provide to assess entitlement to free school meals.

The information may also be shared with other Council departments to offer benefits and services.