

ST RAPHAELS CATHOLIC PRIMARY SCHOOL NURSERY 30 HOURS PROVISION

St Raphael's Catholic Primary School offer morning nursery places for children within the local area from the age of 3 years between 8:45am and 11:45am. The Nursery offers afternoon sessions, as extended provision (30 hours childcare where eligible) or wraparound care (where parents are not eligible for 30 hours childcare).

30 HOURS NURSERY PROVISION AT ST RAPHAEL'S

All nursery education, either 15 hours universal or 30 hours extended (extension to 15 hours provision), will be run under the EYFS Policy.

The structure of the Nursery Day will take the following format;

AM Session (15 Hours Universal)	8:45-11.45
Lunch	11:45-12:15
PM Session (15 Hours Extended)	12:15-15:15

Your child may bring a packed lunch or have a school dinner at a cost of £2.18 per day from September 2017.

Should you wish to register your interest for 30 hours extended provision, please complete the form below, read the terms and conditions over leaf and sign the form returning it to the school office.

On receipt of this form we will contact you via email with details on the childcare choices website and how you can assess eligibility, and apply for 30 hours.

Full Name of Child:			
Parent/Carer:		Phone:	
Email:			

**ST RAPHAEL'S CATHOLIC PRIMARY SCHOOL
NURSERY 30 HOURS PROVISION**

TERMS AND CONDITIONS

1. St Raphael's afternoon sessions are open to children from St Raphael's Nursery School only.
2. 30 Hours funding is for 8.45am-3.15pm, Monday to Friday. Children are expected to attend every day unless they are unwell.
3. Children must be collected by 3.15pm. If parents or carers are going to be late they must inform school staff.
4. Applying for 30 hours funding is the parent's responsibility, school will signpost details on how to apply, and all correspondence will be via email.
5. Once eligible, parents will receive an eligibility code – school must be sent this via email to ensure funding can be obtained.
6. HMRC will recheck eligibility every 3 months. Parents will be contacted directly by HMRC to re-check and it is your parental responsibility to complete this.
7. On re-checking you must confirm your eligibility with school via email to ensure funding continues for your child.
8. Should your employment circumstances change and you become ineligible for 30 hours funding it is your responsibility to notify school. School will be understanding of your circumstance and work with you in offering support, guidance where able.
9. Should you fall out of eligibility you will have until the end of that school term until your funding stops. Wraparound would be available on a fee paid basis (£10.00 per day) should your 30 hours funding stop.
10. If you child has a school dinner this is charged at £2.18 per day (from September 2017), dinner money is to be paid weekly in a clearly labelled envelope and given to the nursery teacher. Two week's notice is required to change from sandwiches to dinners and vice versa.
11. The 30 hours extended provision is part of St Raphael's Catholic Primary School. All relevant school and local authority policies therefore apply. Copies of policies are available from the school office and are on the school website. These include the school's safeguarding, behaviour and health and safety policies.

I agree to these terms and conditions;

Print name:	
Signed:	
Date:	