



ST RAPHAEL'S CATHOLIC PRIMARY SCHOOL

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Tuesday 8th September 2020

Dear Parents & Carers,

Re: Revised 10 Minute Drop Off and Collection Windows – Before & After School Provision

It has been lovely to have all the classes back in school this week, the children have settled really well.

The new system has continued to work well so far this week, we thank you for your cooperation in following the procedures as outlined on Friday, a reminder of which is provided below.

We would however like to remind parents/carers to only arrive at school at the times stated for their child's window. To avoid crossover and mixing of 'bubbles', please only access the driveway at the times listed below.

At all times we ask that parents and carers adhere to social distancing measure on the school driveway and respect this when talking to school staff who may be outside at these times.

- Please arrive at the time stated for your drop off and collection window, don't arrive early or late. This is to maintain social distancing both within the community and keep the year group 'bubbles' separate. For this reason, children cannot be admitted early.
- If you arrive after your window has closed, you will be asked to wait until a safe time for staff to admit/dismiss your child to avoid 'bubbles' mixing.
- Only access the school driveway at the times stated above for your child's drop off/collection window.
- We ask that only one parent or carer brings/collects the child to minimise the number of people in attendance at any one time and maintain social distancing.
- Please line up at one of the markers with your child and stay with them until they are called forward.
- At home time, please line up at one of the markers and wait until your children is dismissed.
- Once your child has been dropped off/collected please exit the school driveway quickly.
- We ask that parents to do not mix socially on the school driveway at any time.
- We ask that parents contact school via phone or email with any messages.
- We politely ask that you do not bring dogs onto the school driveway.
- Children in Year 5 and 6 do not need to bring a rucksack. Children in other year groups can use a school book bag for reading books and pictures.

"May God's love shine in our lives as we care and share and learn together."

As our systems are working well we confirm that we will be reducing the drop-off and collection windows to 10 minutes per year group from tomorrow, **Wednesday 9th September 2020**.

This will hopefully support parents but will also bring the school day to near normal times. Our overall aim is still to keep the 'bubbles' separate and maintain social distancing. The revised times will be as follows;

Parish Hall	Main Gate	Drop off	Collection
Rec	1	08:40 - 08:50	14:50 - 15:00
Nursery	2	08:50 - 09:00	15:00 - 15:10
5	3	09:00 - 09:10	15:10 - 15:20
6	4	09:10 - 09:20	15:20 - 15:30

Before & After School Provision

In line with the changes to the drop off and collection windows and in response to feedback from parents, we will be expanding the before and after school provision. This will now open at 8.00am and close at 4.30pm.

We are also pleased to provide a 25% discount for siblings within school. This fees would be £4.00 per session or the 1st child and £3.00 for any siblings.

For more information and to book a place at the before and after school provision please find the booking forms on the school website at www.st-raphaels.tameside.sch.uk.

Thank you in advance for your continued support,

Kind regards,

Mrs L Lakner
Headteacher